

Minutes of the CAF Meeting
Friday, April 15, 2005
Grosvenor Resort

President Leslie Perkins called the meeting to order at 2:07 p.m.

The minutes of the October meeting were distributed and approved.

Since the term of John Henson was expiring, Aurelia Ogles nominated D. J. Holt for Vice President. He was accepted by acclamation.

The treasurer's report submitted by Dave Fletcher indicated a balance of \$6,170.89.

Recording Secretary, Judith Hahn, distributed copies of the regional districts as revised in 2003.

JCL State Chair, Marie Girardeau, reported that National Convention will be held August 1-6, 2005, at the University of Missouri in Columbia. Marie is planning pre convention activities for those who fly into St. Louis. These include two nights in a hotel with much touring for \$125. The Jacksonville area is considering a bus trip to convention. Marie requested the dates that schools are starting so that she will have an idea of how many parents and chaperones she will need to recruit.

The nominating committee chaired by Linda Renick reported that David Fletcher was willing to serve as treasurer for another term. Karen Rieffel was also nominated for treasurer from the floor. Karen Rieffel was elected Treasurer by vote of the members present.

The State Forum Committee reported that it had purchased a scantron machine and a backup and that National JCL had given them the software. Kenny Adimo will replace Sylvia Marini as Academic Coordinator next year. Cathy Sturgill, Creative Chair, would like a replacement.

Nominations for FFLA Latin teacher of the year go to Marie Girardeau. Nominees must be teaching next year and must have been a CAF member for 10 years.

It was announced that double first place winners at State Form will get their names in the pot for six free packets to national convention.

The hotel received one complaint at 10:00 on Thursday night. The number in attendance at State Forum was 1,050. There was a problem hearing in the back of the assembly hall.

Regarding the writing of tests, one suggestion was to require that a test be sent in with registration for convention. Others felt that putting another stipulation on teachers would result in some not coming. Another suggestion was that each region turn in six tests. Put the burden on regions, not individual teachers. If we don't have enough writers, we should scale back on the number of tests we offer. We need more people to proofread tests. We need a committee for this. We should consider redoing rubrics for some tests because more schools are using *Ecce Romani*. Tests might be written at the fall FFLA meeting. Sweepstakes points could be added to the scores of schools who write tests. This discussion will be continued in the fall.

Cathy Sturgill, Creative Chair, reported that on March 15 only 600 students were registered. Problems include new schools and others who did not get packets. The CAF membership list was used for mailing, but this is not accurate.

Under old business it was announced that Carol Sheber, teacher of the year, has now passed.

Sue Shelton reported on the web site. We own the FJCL name. Donna Winstanley has the password, Sue does not. Sue will get the password from Donna who put the current info there. St. Stephen's will allow use of their server at no charge. Sue will get a CAF site set up at St. Stephen's. We cannot password protect the site for only CAF members because it is too complicated. Minutes will be posted on web with some things omitted

It was suggested that there be a pre-conference workshop on AP Latin Literature at the fall meeting of the FFLA.

There would need to be fifteen of those present at the meeting attending. There are new rules for grading the AP. There are openings for new graders. It was asked if we could add something with an IB component - maybe an hour-long session. Casey volunteered to do this gratis.

Report from the CAF Constitution, chaired by Linda Gaskin, was postponed until the October meeting.

Deadline for FFLA call for papers is May 16, 2005. There is one from the Virtual School. Out of state speakers receive a stipend.

CAMWS will meet in Gainesville in 2006. The hotel will be \$79 per night. The meeting usually occurs in April. The deadline for proposals for papers is October 31, 2005. SCOLT will meet in February in Orlando.

Locations for some of the 2006 Regional Fora are as follows:

1. Amy and Larry Lewis ^{Hornick} PJC FEB 4 Egcambia
2. Leon
3. EDWHITE FEB 4
4. Linda RENICK JAN 21 ocala
5. Satellite
6. Winter Springs
- 7.
8. North Brevard Prep, Coconut Creek JAN 14

Schools should e-mail their dates to Leslie. Each region sends three tests and then receives all of the tests. We need a new person to handle this. We also need a budget.

The meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Judith L. Hahn

MAR 30 - APR 1 →
Full amount

Minutes of the CAF Meeting
Friday, April 15, 2005
Grosvenor Resort

President Leslie Perkins called the meeting to order at 2:07 p.m.

The minutes of the October meeting were distributed and approved.

Since the term of John Henson was expiring, Aurelia Ogles nominated D. J. Holt for Vice President. He was accepted by acclamation.

The treasurer's report, submitted by Dave Fletcher, indicated a balance of \$6,170.89.

Recording Secretary, Judith Hahn, distributed copies of the regional districts as revised in 2003.

JCL State Chair, Marie Girardeau, reported that National Convention will be held August 1-6, 2005, at the University of Missouri in Columbia. Marie is planning pre convention activities for those who fly into St. Louis. These include two nights in a hotel with much touring for \$125. The Jacksonville area is considering a bus trip to convention. Marie requested the dates that schools are starting so that she will have an idea of how many parents and chaperones she will need to recruit.

The nominating committee chaired by Linda Renick reported that David Fletcher was willing to serve as treasurer for another term. Karen Rieffel was also nominated for treasurer from the floor. Karen Rieffel was elected Treasurer by vote of the members present.

The State Forum Committee reported that it had purchased a scantron machine and a backup and that National JCL had given them the software. Kenny Andino will replace Sylvia Marini as Academic Coordinator next year. Cathy Sturgill, Creative Chair, would like a replacement.

Nominations for FFLA Latin teacher of the year go to Marie Girardeau. Nominees must be teaching next year and must have been a CAF member for 10 years.

It was announced that double first place winners at State Form will get their names in the pot for six free packets to national convention.

The hotel received one complaint at 10:00 on Thursday night. The number in attendance at State Forum was 1,050. There was a problem hearing in the back of the assembly hall.

Regarding the writing of tests, one suggestion was to require that a test be sent in with registration for convention. Others felt that putting another stipulation on teachers would result in some not coming. Another suggestion was that each region turn in six tests. Put the burden on regions, not individual teachers. If we don't have enough writers, we should scale back on the number of tests we offer. We need more people to proofread tests. We need a committee for this. We should consider redoing rubrics for some tests because more schools are using Ecce Romani. Tests might be written at the fall FFLA meeting. Sweepstakes points could be added to the scores of schools who write tests. This discussion will be continued in the fall.

Cathy Sturgill, Creative Chair, reported that on March 15 only 600 students were registered. Problems include new schools and others who did not get packets. The CAF membership list was used for mailing, but this is not accurate.

Under old business it was announced that Carol Sheber, teacher of the year, has now passed.

Sue Shelton reported on the web site. We own the FJCL name. Donna Winstanley has the password, Sue does not. Sue will get the password from Donna who put the current info there. St. Stephen's will allow use of their server at no charge. Sue will get a CAF site set up at St. Stephen's. We cannot password protect the site for only CAF members because it is too complicated. Minutes will be posted on web with some things omitted

It was suggested that there be a pre-conference workshop on AP Latin Literature at the fall meeting of the FFLA. There would need to be fifteen of those present at the meeting attending. There are new rules for grading the AP. There are openings for new graders. It was asked if we could add something with an IB component - maybe an hour-long session. Casey Carpenter-Smith volunteered to do this gratis.

Report from the CAF Constitution, chaired by Linda Gaskin, was postponed until the October meeting.

Deadline for FFLA call for papers is May 16, 2005. There is one from the Virtual School. Out of state speakers receive a stipend.

CAMWS will meet in Gainesville in 2006. The hotel will be \$79 per night. The meeting usually occurs in April. The deadline for proposals for papers is October 31, 2005. SCOLT will meet in February in Orlando.

Locations for some of the 2006 Regional Fora are as follows:

- | | |
|--------------------------------|--------------------------------------|
| 1. Amy Hornick and Larry Lewis | 5. Satellite |
| 2. Leon | 6. Winter Springs |
| 3. | 7. |
| 4. | 8. North Brevard Prep, Coconut Creek |

Schools should e-mail their dates to Leslie. Each region sends three tests and then receives all of the tests. We need a new person to handle this. We also need a budget.

The meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Judith L. Hahn

Classical Association of Florida

Miss Leslie Perkins, President
St. Johns Country Day School
3100 Doctors Lake Drive
Orange Park, Florida 32073

School: (904) 264 - 9572

Home: (904) 276 - 5867

Agenda for CAF Business Meeting Saturday, October 16, 2004

I. Call to Order

II. Minutes of the April meeting.

III. Officers' Reports

A. Vice President	
B. Treasurer	Dave Fletcher
C. Recording Secretary	Judith Hahn
D. Executive Secretary	Helene Kansas
E. State Chair	Marie Girardeau

IV. Standing Committees

A. Scholarship (Teacher)	Alan Blessing
B. Scholarship (Student)	Marianna Clarke
C. Nominating Committee	Linda Renick
D. State Forum Update	
1. Test Writing	Sylvia Marini
2. Disney Village	John Hanson

V. Old Business

- A. Teacher of the Year

VI. New Business

- A. A.P. Workshops

VII. Announcements

- A. FSU
- B. UF
- C. Certamen/ Costume Workshops
- D. Regionals

VII. Adjournment

FLORIDA JUNIOR CLASSICAL LEAGUE
 FINANCIAL REPORT
 6/30/03 – 6/30/04
 SUBMITTED BY LINDA M. GASKIN
 9/15/04

2004 Taxes pd 9/19/04
 \$4656.11

\$38,875.19	Ending balance 6/30/04	
\$59,478.80	Deposits	
	\$14,932.80	Nat'l 2003
	4,641.00	Memberships
	39,905.00	State Forum Registrations 2004
\$19,577.08	Ending balance 6/30/03	
\$40,180.69	Expenses during the year as follows	
\$ 9,682.89	Nat'l 2003 - Some expenses paid in 2002-2003 year	
	\$1,209.16	Entrance Fees
	6,025.00	Bus
	2,448.73	Hotel
\$ 720.00	Nat'l 2004	
	720.00	Henson/Girardeau packets
\$ 1,175.20	Fall Planning Meeting for Officers and Committee (2 meetings as result of hotel change)	
\$ 2,240.00	Scholarships	
	\$ 500	College
	1200	Double 1 st
	396	2003 Officers Attend Nat'l Competition
	144	2004 Officers Attend Nat'l Competition
\$22,458.17	State Forum General Expenses - 2004	
	\$ 830.49	Postage – Forum and Uvae Vitis
	1,168.50	Printing/Copying – Forum Tests and Uvae Vitis
	1,311.35	Miscellaneous Supplies
	7,814.70	Trophies and Ribbons
	200.00	Video Production
	1,700.00	DJ and Band
	9,633.13	Breakfast
\$ 3,904.43	Federal and FL Corporate Taxes	

Minutes of the CAF Meeting
Saturday, October 16, 2004
Sheraton World Resort, Orlando

President Leslie Perkins called the meeting to order at 9:05 a.m.

Changes to the upcoming State Forum were announced. The only change to the tests is that the Greek history and Greek literature tests will once again be separated. Students will have the opportunity to visit Downtown Disney on Thursday evening for ninety minutes to two hours. The importance of having the students be accompanied by teachers/chaperones was emphasized. Students will have to walk across the street. There will be alternate activities for those whose schools will not allow their students to go. These will include a movie, ludi, and the SCL activity for seniors with a reception. The costume contest will also take place during this time frame. School shirts will be worn on Thursday so that it will be easy to recognize our students at Disney. Toga day will be Friday. The program has been tweaked a little to allow time for Disney. Certamen has been moved up a little.

Aurelia Ogles reported that a new position for a technology person has been set. Two candidates have applied for the position; however, other candidates are still needed. The Uvae Vitis will become an online publication. A teacher is needed to be the gatekeeper. We will need an amendment to the CAF constitution for a Publications Chair. Linda Gaskin will head the constitution revision committee.

Linda Gaskin gave the FJCL financial report. The current balance is \$38,875.19. FJCL paid \$4,656.11 in taxes on September 19, 2004. State Forum made \$19,000 profit this year and last year. To help reduce our surplus, the State Forum fee will be reduced by \$5.00 per person this coming year. Some Scantron equipment will also be purchased. We are not a nonprofit organization. We would be willing to pay someone to help us become tax-exempt. Linda Mishkin has tried in the past but has not been able to get this accomplished. We have been a corporation for seven years. Lois Ann Bower knows someone who may be able to help.

There was discussion regarding having an officer of this organization to track job openings in Florida. It was decided that the American Classical League maintains an excellent site which serves the nation well, and no officer is needed in Florida.

The minutes of the April 2, 2004, meeting were approved after being amended to say that Linda Mishkin volunteered to host our web site on the server at her school. Sue Shelton will set up the site. FJCL.org will remain our domain name.

Leslie Perkins said that the present constitution and the minutes of this meeting will be given out at the luncheon next year. This will allow us time to read them before the business meeting. They will also be posted on the web site.

It was suggested that the FJCL web site be changed to read only. The CAF site is for teachers only and will be password protected. In the past each school had a password. There have been problems with people not paying all three sets of dues - CAF, FJCL, and NJCL. The web site should have a popup which would tell the viewer that his FJCL dues have not been paid. There should be notes on each site directing one where to go and how to pay the dues.

Marie Girardeau, FJCL State Chair, praised the great teachers and chaperones at National Convention. She announced that the two upper Certamen levels placed first with the lower team placing third. Next year's convention will be held August 2-7, 2005, at the University of Missouri, Columbia, MO. Marie said we need lots of chaperones next year because some teachers will not be able to attend due to preplanning requirements at their schools. A motion was passed that in the event the State Chair and the CAF Vice President do not attend national convention their substitutes will receive the same financial

benefits normally given to the chair and vice president. The motion was then amended to say that the State Chair will appoint the substitutes. Marie said that Florida delegates will fly to St. Louis. Then a chartered bus will be planned for sightseeing locally. There are no plans for chartered busses driving from Florida to Missouri. There will be a change in the way Florida delegates will receive national packets this year. The checks for the packet and the spirit fee will be sent to the state chair. The completed packet will be sent back to the state chair to be checked for chaperone and proper signatures.

The Teacher Scholarship Committee headed by Alan Blessing reported that the applications were not received by September 30 due to the hurricanes. A motion passed extending the deadline for this year only to December 1, 2004. The committee also recommended that we raise the amount given from \$2,000 to \$3,000. Currently the CAF and FJCL each give \$1,000. A motion passed that the CAF contribution for this year and following years be \$1,500. It will not be possible to raise the FJCL contribution this year. This year's recipient will be awarded \$2,500.

Marianna Clarke, FJCL Scholarship chairperson, reported the difficulty she has with the student scholarship. Currently the students send her the names of the people from whom they want recommendations, and she contacts them. Marianna was told that she should contact Larry Lewis and John Henson and have them include the application and the recommendation forms in the teacher's packet.

Sylvia Marini, Academic Coordinator, reported that she has seven tests in. She needs volunteers for the Grammar I, Latin Literature, and Advanced Grammar. Teachers present at the meeting volunteered for these three tests. She apologized for her mistake with the Junior division last year which cost over \$300. It would have been more except there were extra trophies. There were seven middle schools present last year with a total of 50 students. It was decided that there will be a 1/2 level this coming spring for the following tests: mythology, grammar, vocabulary, derivatives, and customs. The 1/2 level already exists for pentathlon. Trophies will be given for first through fifth place.

Dr. Karen Singh discussed the dates and locations of the regional fora.

Leslie Perkins announced that our CAF teacher of the year is Carol Sheber.

It was announced that Larry Lewis is the registrar; John Henson is the CAF vice president; David Jackson is in charge of Certamen. Creative needs an apprentice. Finance is open.

A thank you was received from Linda Renik for flowers during her recent hospital stay.

AP workshops would have been too expensive for the FFLA conference. There must be 15-25 teachers to have College Board send someone. It was suggested that we try every two or three years. Information regarding this will be taken to the FFLA board.

There is money in Florida attached to National Board certification which Latin teachers are not getting. The board will not grade tests until they have 100 of them. They just did 30 tests this summer.

FSU summer program - Dr. Nancy de Grummond and Dr. Svetla Slaveva-Griffin (editor of Latin Bulletin) spoke on students from our schools doing well.

Next year CAMWS will be in Gainesville.

The meeting was adjourned at 11:05 a.m.

Respectfully submitted,

Judith L. Hahn

Minutes of the CAF Meeting
Saturday, October 16, 2004
Sheraton World Resort, Orlando

President Leslie Perkins called the meeting to order at 9:05 a.m.

Changes to the upcoming State Forum were announced. The only change to the tests is that the Greek history and Greek literature tests will once again be separated. Students will have the opportunity to visit Downtown Disney on Thursday evening for ninety minutes to two hours. The importance of having the students be accompanied by teachers/chaperones was emphasized. Students will have to walk across the street. There will be alternate activities for those whose schools will not allow their students to go. These will include a movie, ludi, and the SCL activity for seniors with a reception. The costume contest will also take place during this time frame. School shirts will be worn on Thursday so that it will be easy to recognize our students at Disney. Toga day will be Friday. The program has been tweaked a little to allow time for Disney. Certamen has been moved up a little.

Aurelia Ogles reported that a new position for a technology person has been set. Two candidates have applied for the position; however, other candidates are still needed. The Uvae Vitis will become an online publication. A teacher is needed to be the gatekeeper. We will need an amendment to the CAF constitution for a Publications Chair. Linda Gaskin will head the constitution revision committee.

Linda Gaskin gave the FJCL financial report. The current balance is \$38,875.19. FJCL paid \$4,656.11 in taxes on September 19, 2004. State Forum made \$19,000 profit this year and last year. To help reduce our surplus, the State Forum fee will be reduced by \$5.00 per person this coming year. Some Scantron equipment will also be purchased. We are not a nonprofit organization. We would be willing to pay someone to help us become tax-exempt. Linda Mishkin has tried in the past but has not been able to get this accomplished. We have been a corporation for seven years. Lois Ann Bower knows someone who may be able to help.

There was discussion regarding having an officer of this organization to track job openings in Florida. It was decided that the American Classical League maintains an excellent site which serves the nation well, and no officer is needed in Florida.

The minutes of the April 2, 2004, meeting were approved after being amended to say that Linda Mishkin volunteered to host our web site on the server at her school. Sue Shelton will set up the site. FJCL.org will remain our domain name.

Leslie Perkins said that the present constitution and the minutes of this meeting will be given out at the luncheon next year. This will allow us time to read them before the business meeting. They will also be posted on the web site.

It was suggested that the FJCL web site be changed to read only. The CAF site is for teachers only and will be password protected. In the past each school had a password. There have been problems with people not paying all three sets of dues - CAF, FJCL, and NJCL. The web site should have a popup which would tell the viewer that his FJCL dues have not been paid. There should be notes on each site directing one where to go and how to pay the dues.

Marie Girardeau, FJCL State Chair, praised the great teachers and chaperones at National Convention. She announced that the two upper Certamen levels placed first with the lower team placing third. Next year's convention will be held August 2-7, 2005, at the University of Missouri, Columbia, MO. Marie said we need lots of chaperones next year because some teachers will not be able to attend due to preplanning requirements at their schools. A motion was passed that in the event the State Chair and the CAF Vice President do not attend national convention their substitutes will receive the same financial

benefits normally given to the chair and vice president. The motion was then amended to say that the State Chair will appoint the substitutes. Marie said that Florida delegates will fly to St. Louis. Then a chartered bus will be planned for sightseeing locally. There are no plans for chartered busses driving from Florida to Missouri. There will be a change in the way Florida delegates will receive national packets this year. The checks for the packet and the spirit fee will be sent to the state chair. The completed packet will be sent back to the state chair to be checked for chaperone and proper signatures.

The Teacher Scholarship Committee headed by Alan Blessing reported that the applications were not received by September 30 due to the hurricanes. A motion passed extending the deadline for this year only to December 1, 2004. The committee also recommended that we raise the amount given from \$2,000 to \$3,000. Currently the CAF and FJCL each give \$1,000. A motion passed that the CAF contribution for this year and following years be \$1,500. It will not be possible to raise the FJCL contribution this year. This year's recipient will be awarded \$2,500.

Marianna Clarke, FJCL Scholarship chairperson, reported the difficulty she has with the student scholarship. Currently the students send her the names of the people from whom they want recommendations, and she contacts them. Marianna was told that she should contact Larry Lewis and John Henson and have them include the application and the recommendation forms in the teacher's packet.

Sylvia Marini, Academic Coordinator, reported that she has seven tests in. She needs volunteers for the Grammar 1, Latin Literature, and Advanced Grammar. Teachers present at the meeting volunteered for these three tests. She apologized for her mistake with the Junior division last year which cost over \$300. It would have been more except there were extra trophies. There were seven middle schools present last year with a total of 50 students. It was decided that there will be a 1/2 level this coming spring for the following tests: mythology, grammar, vocabulary, derivatives, and customs. The 1/2 level already exists for pentathlon. Trophies will be given for first through fifth place.

Dr. Karen Singh discussed the dates and locations of the regional fora.

Leslie Perkins announced that our CAF teacher of the year is Carol Sheber.

It was announced that Larry Lewis is the registrar; John Henson is the CAF vice president; David Jackson is in charge of Certamen. Creative needs an apprentice. Finance is open.

A thank you was received from Linda Renik for flowers during her recent hospital stay.

AP workshops would have been too expensive for the FFLA conference. There must be 15-25 teachers to have College Board send someone. It was suggested that we try every two or three years. Information regarding this will be taken to the FFLA board.

There is money in Florida attached to National Board certification which Latin teachers are not getting. The board will not grade tests until they have 100 of them. They just did 30 tests this summer.

FSU summer program - Dr. Nancy de Grummond and Dr. Svetla Slaveva-Griffin (editor of Latin Bulletin) spoke on students from our schools doing well.

Next year CAMWS will be in Gainesville.

The meeting was adjourned at 11:05 a.m.

Respectfully submitted,

Judith L. Hahn