

*Classical Association of Florida*

**Agenda**

CAF Business Meeting – April 2, 2004

**Sue Shelton**  
**President**  
**9018 Dees Road**  
**Lakeland, Fl. 34744**  
sshelton @flvs.net  
863 858 8323

**Vice President**  
**John Henson**  
**Plant High**

**Secretary**  
**Casey Carpenter-Smith**  
**Stanton College**  
**Preparatory**

**Treasurer**  
**Dave Fletcher**  
**Barry University**

**Executive Secretary**  
**Helene Kansas**  
**Satellite Beach**

**State Chair**  
**Marie Girardeau**  
**Fletcher High**

- I. Call to order
  - II. Secretary's Report
  - III. Treasurer's Report
  - IV. Committee Reports
    - A. Forum Planning Committee
      - 1. Registrar
      - 2. Facilities
      - 3. Academics
      - 4. Creative
    - B. Nominating
    - C. Student Scholarship
    - D. Teacher of the Year
  - V. Old Business
    - A. Vacancies on Forum Planning Committee
    - B. CAF and NJCL Website
  - VI. New Business
  - VII. Announcements
    - A. CAMWS
    - B. ACL
    - C. National Forum
    - D. Regional Information
      - 1. Region 1
      - 2. Region 2
      - 3. Region 3
      - 4. Region 4
      - 5. Region 5
      - 6. Region 6
      - 7. Region 7
      - 8. Region 8
    - E. Regional Test
-

**Banking Summary** [Window Controls]

Delete Copy Preferences How Do I?

Back Print

Date Range: Custom Date Save Report Customize

### Banking Summary:4

7/1/2003 Through 3/27/2004

Category Description	7/1/2003-3/27/2004
<b>INCOME</b>	
Luncheon	-264.36
Membership	950.00
<b>TOTAL INCOME</b>	<b>685.64</b>
<b>EXPENSES</b>	
Incorporation Documents	61.25
Misc	58.55
<b>TOTAL EXPENSES</b>	<b>119.80</b>
<b>OVERALL TOTAL</b>	<b>565.84</b>

**Report History:**

- Banking Summary - YTD
- Banking Summary
- Banking Summary:2
- Banking Summary:3
- Late Fee
- Banking Summary:4**

**Net Worth** [Window Controls]

Delete Copy Preferences How Do I?

Back Print

Date Range: Earliest to date Interval: None Save Report Customize

### Net Worth - As of 3/27/2004:2

As of 3/27/2004

Report Graph

Account	3/27/2004 Balance
<b>ASSETS</b>	
<b>Cash and Bank Accounts</b>	
Bank Atlantic	5,754.67
<b>TOTAL Cash and Bank Accounts</b>	<b>5,754.67</b>
<b>TOTAL ASSETS</b>	<b>5,754.67</b>
<b>LIABILITIES</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>5,754.67</b>

**Report ...**

- Net Worth - ...
- Net Worth - ...**

Minutes of the CAF Meeting  
April 2, 2004  
Orlando Grosvenor

President Sue Shelton called the meeting to order at 5:35 PM. The minutes of the October meeting were approved. The treasurer's report was presented. (Copy enclosed.) Members were reminded to pay for the CAF luncheon in October. We had too many gratis meals last fall.

Committee reports followed.

Carol Sheber, our facilities liason, presented the facilities report. Dates for upcoming Fora are as follows:

2005 - Thursday, April 14-16

2006 - Thursday, March 30-April 1

2007 - Thursday, March 29-31

2008 - Thursday, April 10-12

On an unpleasant note, Carol shared a letter from a very disgruntled Grosvenor guest. Complaints mostly involved door slammings. There were 18 complaints by guests between 9 PM and midnight on Thursday. Sponsors were urged to leave one chaperone outside to check noise and to keep scholars from hanging off the balconies.

John Henson, our vice-president, and Carol presented some suggestions for Friday night next year. A trip might be arranged for all of us to downtown Disney Village or another option could be provided – perhaps a movie, or supervised “fun” for middle school students. Sponsors were urged to turn in rooming lists.

Sylvia Marini, our academic coordinator, asked for test writers for next year. She thanked those who had volunteered last year.

Karen Rieffel and Cathy Sturgill, our creative coordinators, reported no problems.

Our financial director, Linda Gaskin, reminded schools to pay all dues by October 31 each fall.

Linda Renick, our nominating committee chairperson, presented its candidates for our two vacant offices; the committee nominated Leslie Perkins for president and Judith Hahn for secretary. Ms. Sheber called for a motion to elect them by acclamation. It passed unanimously.

Marianna Clarke, our FJCL Scholarship chairperson, reported that she had received 10 applications. All 10 applications were good, but no one made the deadline.

Marie Girardeau, our state chairperson, will be handling the election of our Teacher of the Year. She reminded us that candidates must have 10 years of

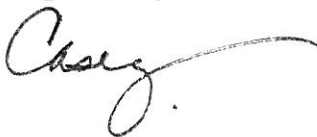
teaching experience in Florida and membership in the FFLA to be eligible. This concluded our committee reports.

Linda Mishkin volunteered to head the setting up of our website. She assured us that nothing would be uploaded by a student without our approval. FJCL.org will remain our domain name.

Vacancies on the Forum Planning Committee were announced, Guy Earle will intern with John next year. Abby Hamilton has volunteered to intern with Karen. These nominations were proposed, seconded, and accepted.

Our final discussion focused on the dilemma created by Donna Winstanley's decision to leave teaching. Donna, our registrar, is willing to continue in her position. This may present legal issues since she will not be a Latin teacher. A brief discussion followed with no consensus reached. The issue was turned over to the Forum Planning Committee. The meeting was adjourned at 6:40 PM.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Casey", with a long horizontal flourish extending to the right.

Casey Carpenter-Smith

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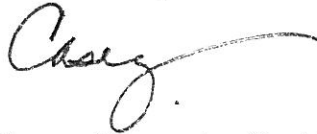
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Casey Carpenter-Smith

Minutes of the CAF Meeting  
Saturday, October 18, 2003  
St Petersburg Hilton

President Sue Shelton called the meeting to order at 9:30 A.M. Minutes were approved with the corrections of spellings to the names Carol Sheber and Hans-Friedrich Mueller. More importantly, apologies are owed to Karrie Singh's mom. CAF and FJCL recognized her at the March 2003 meeting for twenty years of service to our organizations. The FJCL scholarship was won last year by Sarah Hull.

Linda Gaskin, our FJCL treasurer, reported that the budget is in good shape. We did pay \$5000 in income tax. It was suggested that we not run Nationals expenses through this account. There were several reminders about dues. The \$50 late fee is payable to FJCL, not CAF. National dues have increased. Linda has any forms you may need. She also presented Dave Fletcher's CAF treasurer's report. Our account currently has a balance of \$5810.83.

Linda Renick and Aurelia Ogles are our new nominating committee. We will need to elect a new president and secretary this spring as well as an intern for vice-president.

Marianna Clarke has applications for our in-state scholarship. Applications are due by January 28. Linda Mishkin moved that CAF pay the \$2 application fee for students. Aurelia seconded the motion and it was passed by acclamation.

Linda Gaskin suggested that we circle all teachers eligible on the ballot for FFLA Teacher of the Year and list years of service next to each name. This should be added to our web site. Regina urged all of us to keep organized folders so that we are able to hand on our history. Ginny Greenland and Marie Girardeau asked that Dave's CAF listings be reorganized so that school information and home information are clearly marked as such. Members had privacy concerns about the FJCL website. As a result, members agreed to send all communication through Sue Shelton for posting.

The final item of old business was the report on regional realignment. The new maps were distributed by Regina Kelley who chaired the realignment committee. Regions 1,2,3 and 4 remain unchanged. Members should refer to the map for changes. Carol Sheber moved that the changes be adopted. Leslie Perkins seconded the motion and it was approved by acclamation.



Members were asked to turn in their green FFLA conference evaluation sheets. All agreed that there were many excellent Latin presentations, but that the FFLA general meeting was too long. Next year's conference will be held at Sheraton World in Orlando.

The main order of business was the plan for the FJCL 2004 Forum. This was presented by John Henson, our vice-president, and Carol Sheber, our facilities liason. A change of plans was necessitated by the closing of the Orlando Hyatt on September 12. The Forum Committee has worked tirelessly to secure a new location. They investigated venues in Tampa, Daytona and Orlando. Taking into consideration all our needs, the Committee presented the options to the membership.

1. The Radison Twin Towers - March 25-28
2. The Grosvenor - April 1-3

Discussions of pros and cons proceeded. The Grosvenor (4 stories) would enable the Planning Committee to arrange a wider array of activities on Friday. This would be very important because the hotel allows easy access to Disney World. Food would be an issue in both locations. Room rates would be comparable: \$105- \$110. The membership voted to let the committee make the final decision. We hope to know by November 15.

We generally have about 1200 (total) in attendance. The participation level is about 80%. Five or six schools bring 25 students. No consensus emerged as to why overall numbers have dropped although everyone agreed that the amount of work for the sponsor was as much a factor as expense or location. The drop in attendance corresponds to a 15% drop in viable programs. There are vacancies on the Forum Planning Committee. Donna Winstanley is in her second year as registrar; both she and Karen Rieffel need interns. Kathy Sturgill is willing to continue in projects, but also needs an intern. Janice Lee will intern as treasurer although Linda Gaskin will continue through next year. Members were exhorted to volunteer and were assured of help by everyone.

On-line registration for Forum was briefly discussed. Security issues need to be resolved. There will eventually be a position on the committee for a webmaster. Once again, it was reiterated that all postings must go through Sue. Linda Miskin and Ginny Greenland will continue to investigate.

The decision about whether to use oratory or prose at the advanced level will be made on a year-by-year basis. All regions should send registration packets to Sue to ensure that Virtual School students can participate. Locations for Regional Forums: I-Escambia; II-Leon; III-Ed White; IV-Spruce Creek; V-Satellite; VI-Winter Springs; VII-Plant; VIII-